



Checklist for employees during healthcare reenrollment

1. CHECK YOUR CURRENT BENEFITS ENROLLMENT.

- Does it still meet your needs?
- Have you had a life event which would necessitate making changes?

2. GATHER INFORMATION ON NEXT YEAR'S BENEFITS OFFERINGS .

- Attend a presentation
- Read materials sent
- Access the information independently through a portal

3. REVIEW USE OF HEALTH INSURANCE LAST YEAR.

- Did you meet your deductible?
- Did you make the best use of your HSA?

4. If you are thinking of making a coverage change, confirm that your providers are in network.
5. Check new insurance prices.
6. Decide if you are going to enroll, change, or cancel any of your benefits.
7. Act (by completing whatever action the employer requires by the deadlines defined by employer).



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